

# Kohl's Cup Volunteer Duty Descriptions

## Volunteer Duties for Fun Zone Area with Inflatables/Interactive Games

- Please arrive at the Main Tent by playground area to check-in at least 10 minutes before your scheduled time slot.
- Patrol the area and ensure the equipment is being used properly.
- Help pick up any litter that is on the ground.
- An older teenager or a parent and younger child team could work this position.

## Parking Volunteer Duties

Please arrive at the Main Tent by the playground to get your field assignment at least 15 minutes before your scheduled time slot. You will be given a walkie-talkie and an orange "Ames Soccer Club" vest. This job is for adults only.

- No parking or stopping along the main road into and through the complex
- No parking in the turn-around area at the south end of the complex
- Assist spectators in finding correct parking location (as designated by age group and/or field number)
  - Maps will be provided
- Contact main tent if spectators need assistance in getting transported to a field (i.e. need a gator)
- Ensure that spectators drive in a safe manner
- Ensure that spectators use common sense in parking their vehicles

## Trash Pick-up Volunteer

Older kids may volunteer with an adult to help with this duty. Two people are needed for each time slot. Please arrive at the Main Tent by the playground to get your field assignment at least 5 minutes before your scheduled time slot. You will be given a walkie-talkie and an orange "Ames Soccer Club" vest.

- The time needed to complete this task is only about 30-40 minutes and we will be scheduling clean-up every 2-3 hours.

## FIELD MARSHAL DUTIES

Note: Older kids may volunteer to field marshal, especially if it encourages to do it with a friend. Please arrive at the Main Tent by the playground to get your field assignment at

least 15 minutes before your scheduled time slot. You will be given a walkie-talkie and an orange "Ames Soccer Club" vest.

Arrive at the Main Tent to pick up your field assignment. Field marshals will be assigned to cover two-three fields at a time. There may be instances where there is only one game occurring during your time slot. In the unlikely event there are no games occurring on your field(s), contact the Main Tent and inquire as to the next game on that field.

### **Pre-game (Team's 1st scheduled game only):**

Check in teams assigned to your field(s) approximately 20 minutes before game time by:

- First, be in charge. The kids won't know if you've never done this before!
- Identify the team/coach for your field and tell them you are assigned to their game and if they need anything to contact you.
- Ask the coach if he/she is ready to have team checked in for the game.
- Retrieve player cards from the coach.
- Have team line-up to be checked in for the game.
- Thank the players for coming to the Kohl's American Cup tournament and ask them how the tournament is going for their team.
- Have players tap their shin guards, then hold up one shoe (behind them). Walk behind them and make sure no one has steel spikes or a center spike at the front tip of their shoes.
- Check to make sure no player has earrings, bracelets, necklaces, jewelry, etc.
- Check players in by calling their name from their player card and have them step behind you.
- Ensure that each card contains the tournament sticker.
- Return player cards to the coach.
- Make sure that the game starts on time.

### **General Field Marshal Duties During Games:**

- If noise is excessive then patrol the sidelines. Remind any fan that is being unruly that we appreciate their positive support of players/coaches, and referees during the tournament.
- If a fan needs to be removed from the field, contact the main tent via radio for assistance (this is unlikely to occur). Per the Rules, any spectator that is removed from a game by the referee cannot return to the tournament or be in the parking lot. Call the Tournament Director or another senior member at the Main Tent to have one of them come to the field and advise the spectator.
- If a player is injured, stay close, and if further assistance is required, radio to the Main Tent.
- The last time slot should return the vest and radio to the Main Tent upon completion of the shift.